

Mission

It is the mission of the Adams Economic Alliance to develop and implement creative community-based strategies to enhance economic opportunity and foster a dynamic framework for balanced growth and development through the following organizations:

Adams County Economic Development Corporation
Adams County Industrial Development Authority
Adams County General Authority

General Scope of Work

The primary purpose within this scope of work is to provide Adams County Economic Development Corporation (501©6) and Adams County Industrial Development Authority with legal representation.

Due to the diverse nature of each agency's operations, legal expertise will be needed in the following areas:

- Employment law
- Real estate law
- Non-profit law
- Municipal/Authority law
- Redevelopment law
- Construction law
- State/Federal economic development financing programs
- Tax exempt financing

Specific Requirements

ACEDC: Attend monthly Executive Committee and Board Meetings
Legal preparation of closing documents and representation at settlement for state financing projects

ACIDA: Attend monthly meetings of the Board of Directors
Create and review legal documents for development projects
Provide legal representation in bond closings

Response to RFP

Proposals should include the following:

- Demonstration of proficiency in the above areas of legal specialization
- Identification of the Partner who would be the primary contact for the account
- Detailed rate schedule for all categories of staff who are expected to participate in representing the agencies
- Confirmation of whether the above rates reflect a non-profit discount
- Profiles for staff who are expected to participate in representing the account
- Reference list, including non-profit and municipal clients
- Listing of other areas of expertise that are not noted above

Timeline for Proposals and Project Decisions

If you have any questions regarding the Request For Proposal, please email them to rfitzpatrick@adamsalliance.org no later than 5 p.m. on July 30, 2021.

To assure accuracy, transparency, and fairness we will review your questions and email all questions and answers to all the bidders. Because we want to make sure all the bidders are working with the same information, at the same time, and there are no misinterpretations of questions or answers, we ask that all questions be submitted by email.

The deadline for proposal submission is noon on **Friday, August 13, 2021**. A committee will evaluate proposals and invite a short list of firms to interview with members of the Boards.

Proposals can be submitted to:

Adams Economic Alliance
Robin Fitzpatrick, President
1300 ProLine Place
Gettysburg, PA 17325
rfitzpatrick@adamsalliance.org
717-334-0042 x 1